

NATEF Program Standards Policy/Procedure Summary of Changes

The following changes apply to auto, collision and truck programs. Programs that are currently accredited will have until the next program renewal to comply with these changes. Programs currently in process will continue under the Standards the application was submitted.

1. Policies - Accreditation Process - NATEF Review

Programs will have a maximum of **12 months** to complete the accreditation process from the date their application for Initial or Renewal of Accreditation is received by the NATEF office (this timeframe may be shortened when applying under standards that are in the process of being phased out).

The following information is repeated in the Procedures section of the Program Standards.

RENEWAL OF ACCREDITATION:

- Programs seeking accreditation renewal must submit renewal application prior to program accreditation expiration date.
- If the program has not renewed prior to the program accreditation expiration date, the program will expire, and be removed from the NATEF accredited schools list.
- Programs that have expired will have **60 days** post expiration to submit a renewal application (under current program requirements). **Any program expired beyond 60 days must follow the initial accreditation process.**

2. Policies - Accreditation Process - Recommendation for Accreditation

When the standards are met, NATEF program accreditation is valid for five (5) years from the official accreditation date issued by NATEF. If an accredited program successfully completes the accreditation renewal process before the expiration date of the current five year accreditation timeframe, accreditation renewal does not begin until the current expiration date.

If an accredited program fails to complete the accreditation renewal process before the expiration date of the current accreditation timeframe, the program accreditation ends until the renewal process has been successfully completed.

3. Qualifications of On-Site Evaluation Team Members

Team members for the onsite visit may include a maximum of one current advisory committee member

Team members for the onsite visit must not be other advisory committee members, former instructors or graduates of the program within the past **three** years or relatives of the administrator or instructor.